Reimbursement Request No. 1

Support Measure Preparation Fund

				Estonia	
A. Basic information					
Support Measure Title	Support Measu	re Preparation Fu	nd		
Support Measure Identification Code				7F-10899.01.	
Support Measure duration	from 2/21	/2023	to	5/31/2024	
Name of Executing Agency (EA)	Ministry of Cultur	e			
Reporting period		/2023	to	5/31/2024	
Reimbursement Request No			1		
Total Support Measure Budget (local currency)		67,293.46	EUR		
Maximum Swiss contribution (CHF)	64	,950.00 CHF		•	
Swiss co-financing rate	on total budget	100.00%	on to	tal expenditures	100.00%
Exchange rate used	CHF/EUR 1.06	8	Date	of exchange rate	10/24/2024
B. Amount requested by the Paying Authori	ity				
Total amount requested		51,910.57	' EUR	48,588.29	CHF
National co-financing		0.00	EUR	0.00	CHF
Deductions (according to Regulations 11.4/3)		0.00	EUR	0.00	CHF
Swiss co-financing = Reimbursement by CH		51,910.57	EUR	48,588.29	CHF
C. Available amount from the Swiss Contrib	oution				
Maximum Swiss Contribution		64,950.00	CHF		100.00
Cumulative amount received from Switzerland		0.00	CHF		0.00
Available amount before the current reimbursement		64,950.00	CHF		100.00
Total amount of current reimbursement request		48,588.29	CHF		74.81
Remaining amount after the current reimbursement		16,361.71	CHF		25.19
D. Certification and approval of Reimburser	ment Request				
Executing Agency: Programme Operator					
Name of the institution:	Ministry of Cultur				
Address:	Suur-Karja 23,15	076 Tallinn, Eston	ıa		
Name of the contact person:	Olga Gnezdovsk	İ			
Position:	Coordinator of th	e Estonian-Swiss (Сооре	ration Programme	
Email:	olga.gnezdovski(@kul.ee			
Phone number:	+37255528081				
The Executing Agency hereby certifies					
(i) that the Current Massure is implemented in asserdan	see with the Teehn	ical Cupport Agrac	monti		

- (i) that the Support Measure is implemented in accordance with the Technical Support Agreement;
- (ii) the reporting under Physical Progress, Financial Progress and Procurement Plan is true and accurate;
- (iii) that the reporting under Financial Progress reflects correctly the incurred expenditures;
- (iv) that recoverable VAT is not included in the Financial Progress as eligible expense;
- (v) that no double-financing occurs;
- (vi) that all procurements for which expenditures were incurred during the reporting period have been conducted in compliance with the applicable law of the Partner State and EU directives on public procurement.

Name: Heidy Purga Position: Minister

Place, date and signature	
	digitally signed

National Coordination Unit	
Name of the institution:	State Shared Service Centre
Address:	Lõkke 4, 10122 Tallinn
	, :
Name of the contact person:	Helena Musthallik
Position:	programme expert
Email:	helena.musthallik@rtk.ee
Phone number:	3726632073
The National Coordination Unit hereby certifies	
correct, reliable and accurate;	Reimbursement Request has been thoroughly reviewed and found to be
	Support Measure in accordance with the Framework Agreement and the
Technical Support Agreement;	
	n the indicated (or exceptionally previous) reporting period.
(iv) the compliance with state aid rules of all activities per	formed in the reporting period.
Name: Urmo Merila	Position: Deputy Director General
-	
Date and signature	
Paying Authority	
Name of the institution:	State Shared Service Centre
Address:	Lõkke 4, 10122 Tallinn
No. of the content of	
Name of the contact person:	Janika Otsing
Position:	financial specialist
Email:	janika.otsing@rtk.ee
Phone number:	3726631926
The Paying Authority hereby certifies	
The raying radionly neresty continues	
(i) to have checked the conformity of the Reimbursement	Request with the financial stipulations, in particular the co-financing rate, set
out in the relevant Technical Support Agreement;	J
(ii) to have received sufficient information for the certifica	tion of the Reimbursement Request:
1' '	ent Request with the information available to the Paying Authority;
	rovided in accordance with the relevant the Technical Support Agreement;
(v) that based on the information available to the Paying	
(vi) that recoverable VAT is not included in the Reimburs	ement Request as eligible expense.
The bank details for reimbursement are as follows:	
Beneficiary: Ministry of Finance of the Republic of Estoni	a
IBAN: EE891010220034796011	
SWIFT: EEUHEE2X	
Reference: 2550081357	
Name: Karin Viikmaa	Position: Head of the Grants Payment Department

Date and signature

																	Support Me	asure Preparation Fun Financial	d / Reimbursement F Progress	Request No. 1																
Instructions BUDGET		REPORTING PERIOD 1:	2/21/2023 5/31/2024	REPORTING PERIOD 2:	start date lend o	date REPORTING	PERIOD 3: start date	end date REPOR	RTING PERIOD 4:	start date lend date	REPORTING PERIOD 5:	start date lend	d date REPORTING PE	RIOD 6: start date	end date REPORT	TING PERIOD 7: Start da	ate lend date	REPORTING PERIOD 8:	start date en	nd date REPORTING	PERIOD 9: start date	end date REPORTIN	NG PERIOD 10: start date	ate lend date REPO	ORTING PERIOD 11: Start	art date lend date	REPORTING PERIOD 12:	start date end date	REPORTING PERIOD 12	13: start date end date	REPORTING PERIOD 1	4: start date end date		CUMULATIVE D	DATA	PLANNING
	EUR % C	HF EUR CHF	CHF CHF	EUR CHF	CHF	CHF EUR	CHF CHF	CHF EL	UR CHF	CHF CHF	EUR CHF	CHF	CHF EUR	CHF CHF	CHF EUI	JR CHF CI	HF CHF	EUR CHF	CHF	CHF EUR	CHF CHF	CHF EUR	CHF CHI	HF CHF E	EUR CHF	CHF CHF	EUR CHF	CHF CHF	F EUR CH	HF CHF CH	F EUR C	F CHF CHF	EUR		CHF	CHF CHF CHI
No Budget items	Budget 100% Co-financing rate (CH co-financing) Co-fin		National co- financing Swiss contributio (co-financin	Eligible Eligible expenditures 100% 100%	es National co- financing con (co-f	Swiss Eligible expenditures financing) 100%	Eligible expenditures 100% National co-financing	Swiss Elig contribution expend (co-financing) 100	gible Eligible nditures expenditures 00% 100%	National co- financing Swiss contribution (co-financing)	Eligible Eligible expenditures 100% 100%	National co- financing (co	Swiss Eligible expenditures o-financing) 100%	Eligible expenditures 100% National cofinancing	Swiss Eligil contribution (co-financing) 100	ible Eligible ditures expenditures finar	nal co- ncing Swiss contribution (co-financing)	Eligible Eligible expenditures 100% 100%	res National co- financing (c	Swiss Eligible contribution expenditures 100%	Eligible expenditures 100%	Swiss Eligible expenditu (co-financing)	e Eligible Nationa financ	nal co- ncing Swiss Eli contribution exper (co-financing) 10	igible Eligible nditures expenditures fil	National co- financing Swiss contributi (co-financi	Eligible Eligible expenditures ng) 100% 100%	res National co- financing Swiss contribu (co-financing	ss Eligible Eligi oution expenditures expend ncing) 100% 100	gible Iditures Inditures I	ss Eligible Elig ution expenditures expend ncing) 100% 100	ble litures financing Swiss contribution (co-financing	Eligible expenditures spent spent	Total Eligible remaining Expenditures Budget 100%	Swiss contribution (co-financing) Swiss Contribution spent Total remaining Swiss contribution spent	Reimbursements expected to be received from Switzerland (current year) Reimbursement ts expected to be received from Switzerland (year +1) Reimbursement ts expected to be received From Switzerland (year +1)
Exchange rate CHF/EUR 1 Support Measure Preparation Fund	1.036081 100.00% 6	1.068	29 0.00 48,588.	1.000	00 000	1.000	0.00	1.0	000	0.00	1.000	0.00	1.000	0.00	1.00	00 00	0.00	1.000	0.00	1.000	0 000 0	1.000	0.00	0.00 0.00	0.000	0.00	1.000	0.00	1.000	0.00	1.000	0.001 0.001 0.0	0 51 910 57 77 14%	/ ₆ 15.382.89 48.588.2	29 48.588.29 74.81% 16.36	171 0.00 0.00
1.1 Support Measure Preparation Fund 1.2 1.3 1.4 1.5	67,293.46	51,910.57	0.00 40,300.			0.00		0.00	0.00	0.00		0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00 0.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00 0.00	51,910.57 77.14% 51,910.57 77.14% 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0!	76 13,362.69 46,366.2 76 15,382.89 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0	25 40,300.25 14.01% 10,30	0.00
2 Programme Component 1 2.1 2.2 2.3 2.4 2.5	0.00 100.00%	0.00 0.00 0.0	00 0.00 0.	00 0.00 0	.00 0.00	0.00 0.0	0.00 0.00	0.00	0.00 0.00	0.00 0.00	0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00	0.00 0.00	0.00 0.00	0.00	0.00	0.00 0.0	0 0.00 0.	0.00	0.00	0.00 0.00	0.00 0.00	0.00	0.00 0.00 0	0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00 0.0	0 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0!	0.00 0.00 0.00 0.00 0.00 0.00	00 0.00 #DIV/0!	0.00 0.00 0.00
3 Programme Component 2 3.1 3.2 3.3 3.4 3.5	0.00 100.00%	0.00 0.00 0.0	0.00 0.00	00 0.00 0	.00 0.00	0.00 0.0	0.00 0.00	0.00	0.00 0.00	0.00 0.00	0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00	0.00 0.00	0.00	0.00	0.00	0.00 0.0	0 0.00 0.	0.00	0.00	0.00	0.00 0.00	0.00	0.00 0.00 0	0.00	0.00 0.00	0.00	0.00 0.00	0.00 0.00 0.0	0 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0!	0.00 0.00 0.00 0.00 0.00 0.00	00 0.00 #DIV/0!	0.00 0.00
4 Programme Component 3 4.1 4.2 4.3 4.4 4.5	0.00 100.00%	0.00 0.00 0.0	0.00 0.00	00 0.00 0	.00 0.00	0.00 0.0	0 0.00 0.00	0.00	0.00 0.00	0.00 0.00	0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00	0.00 0.00	0.00	0.00	0.00	0.00 0.0	0 0.00 0.	0.00	0.00	0.00 0.00	0.00 0.00	0.00	0.00 0.00 0	0.00	0.00 0.00	0.00	0.00 0.00	0.00 0.00 0.0	0 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0!	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	00 0.00 #DIV/0!	0.00 0.00
5 Programme Component 4 5.1 5.2 5.3 5.4 5.5	0.00 100.00%	0.00 0.00 0.0	00 0.00 0.	00 0.00 0	.00 0.00	0.00 0.0	0.00 0.00	0.00	0.00 0.00	0.00 0.00	0.00	0.00	0.00 0.00	0.00 0.00	0.00	0.00 0.00	0.00 0.00	0.00	0.00	0.00 0.0	0 0.00 0.	0.00	0.00	0.00 0.00	0.00 0.00	0.00	0.00 0.00 0	0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00 0.0	0 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0!	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	00 0.00 #DIV/0!	0.00 0.00 0.00
6 Programme Component 5 6.1 6.2 6.3 6.4 6.5	0.00 100.00%	0.00 0.00 0.0	0.00 0.	00 0.00 0	0.00	0.00	0.00	0.00	0.00 0.00	0.00 0.00	0.00	0.00	0.00 0.00	0.00 0.00	0.00	0.00	0.00	0.00	0.00	0.00 0.0	0.00 0.	0.00	0.00	0.00	0.00	0.00	0.00 0.00 0	0.00	0.00	0.00	0.00	0.00 0.00 0.0	0 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0!	0.00 0.00 0.00 0.00 0.00 0.00	00 0.00 #DIV/0!	0.00
7 Programme Component 6 7.1 7.2 7.3 7.4 7.5	0.00 100.00%	0.00 0.00 0.0	0.00 0.	00 0.00 0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00 0.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00 0.00 0.0	0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0!	0.00 0.00 0.00 0.00 0.00	00	0.00
8 Programme Component 7 8.1 8.2 8.3 8.4 8.5	0.00 100.00%	0.00 0.00 0.0	0.00 0.	0.00 0	.00 0.00	0.00	0.00	0.00	0.00	0.00	0.00	U.UU U.00	0.00	0.00	0.00	0.00	U.UU	0.00	0.00	0.00	0.00 0.	0.00	0.00	0.00	0.00	0.00	0.00 0.00 0	J.UU U.UU	0.00	0.00	0.00	0.00 0.00 0.0	0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0!	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	U.UU #DIV/U!	0.00
9 Programme Component 8 9.1 9.2 9.3 9.4 9.5	0.00 100.00%	0.00 0.00 0.0	0.00 0.00	00 0.00 0	.00 0.00	0.00 0.0	0.00 0.00	0.00	0.00	0.00 0.00	0.00	0.00	0.00	0.00 0.00	0.00	0.00 0.00	0.00	0.00	0.00	0.00	0 0.00 0.	0.00	0.00	0.00	0.00 0.00	0.00	0.00 0.00 0	0.00	0.00	0.00	0.00	0.00 0.00 0.0	0 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0!	0.00 0.0 0.00 0.00 0.00 0.00 0.00 0.00	00 0.00 #DIV/0!	0.00 0.00 0.00
10 Programme Component 9 10.1 10.2 10.3 10.4 10.5 TOTAL	0.00 100.00% 67,293.46 100.00% 6	0.00 0.00 0.0 4,950.00 51,910.57 48,588.2	29 0.00 48,588.	29 0.00 0	.00 0.00	0.00 0.0	0 0.00 0.00	0.00	0.00 0.00	0.00 0.00	0.00	0.00 0.00	0.00 0.00	0.00 0.00	00 0.00	0.00 0.00	0.00 0.00	0.00	0.00 0.00	0.00 0.0	0 0.00 0.	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00	0.00 0.00 0	0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00 0.0	0 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0! 0.00 #DIV/0!	0.00	00 0.00 #DIV/0! 29 48,588.29 74.81% 16,36	0.00 0.00 0.00

Financial Progress

There were no deviations.

Support Measure Preparation Fund / Reimbursement Request No. 1

Operational Progress

Support Measure Preparation Fund

No Short description of activities undertaken in the reporting period

Preparation of the first stage support measure proposal, study visit to Switzerland Following the signing of the Framework Agreement on November 21, 2022, the Ministry of Culture, in cooperation with Programme Component Operators - the Ministry of Social Affairs, the Ministry of Education and Research, and the Ministry of the Interior – started preparation of the first stage proposal for the SM "Supporting Social Inclusion". The NCU submitted the proposal to the SCO on June 14, 2023, and it was approved by the Swiss Agency for Development and Cooperation on June 28, 2023.

Study visit to Switzerland took place on 19.03-24.03.2023. The objectives of the study visit were to acquire knowledge and insight into the Swiss integration policies and best practices and to get to know main Swiss stakeholders in the field of migration/integration in order to identify potential Swiss partners for future collaboration.

1.1 Consultation with stakeholders

Following the approval of the first stage proposals, consultation with stakeholders was conducted and compilation of the second stage proposals was started. Ministry of Culture, in collaboration with Programme Component Operators, held a stakeholder consultation on September 21, 2023. The event was very successful. The stakeholders actively participated in the discussions and gave positive feedback on the planned activities planned in both support measures. The feedback provided by stakeholders was taken into account in the preparation of the second stage support measure proposals as much as it was possible.

1.1 Preparation of the second stage support measure proposal, signature of the SM Agreement
The NCU submitted the second stage proposal of the SM "Supporting Social Inclusion" to the SCO on
February 26, 2024. The Swiss Agency for Development and Cooperation approved the proposal on
March on March 21, 2024. The Support Measure Agreement was signed by the State Shared Service
Centre and Swiss Agency for Development and Cooperation on 31.05.2024. Ministry of Culture
organised a festive signing ceremony at the Tallinn Town Hall.

Estimated cumulative physical progress (%)

100

Support Measure Preparation Fund / Reimbursement Request No. 1

Programme Characteristics

Tο	he	filled	in h	v Prod	aramme	Operator
10	UU	IIIIGU	III D	<i>y 1 10</i> 0	ai ai i ii i i c	Operator

No	IProgramme Component Name	Swiss Contribution CHF	Specific Objective	I I nematic Area	(in-country) Geographic Focus	Name Programme Component Operator	Type of entity	Planned duration		
PSP/PA	maximum 40 characters		according to Art. 2.2 Regulations	according to Art. 2.4 Regulations				Start	End	
1	Support Measure Preparation Fund	64,950.00								
2	Programme Component 1	0.00								
3	Programme Component 2	0.00								
4	Programme Component 3	0.00								
5	Programme Component 4	0.00								
6	Programme Component 5	0.00								
7	Programme Component 6	0.00								
8	Programme Component 7	0.00								
9	Programme Component 8	0.00								
10	Programme Component 9	0.00								
	delete or add lines as necessary									

Support Measure Preparation Fund / Reimbursement Request No. 1

Procurement Plan

To be filled in by Programme Operator

Programme Component or Project Ref. No	Contract Name	If applicable, planned deadline for submitting documentation to Swiss "non objection"	Launch of tender planned	will be submitted to Swiss side	tender documents will be made	Actual launch of tender (publication of tender notice)	Contract signature	Actual contract signature	Contract completion planned	Actual contract completion	Initially estima		Actual costs be signed contra		Contractor	Expenditures in on signed contr	ocurred based racts	Comments
		quarter / year	quarter / year	yes/no	yes/no	date	quarter / year	date	quarter / year	date	EUR	CHF	EUR	CHF	name	EUR	CHF	status/ appeals/ cancelling or repetion of tender (incl. reason)/ numbers of bidders and rejected bids/risks/ irregularities related to the tender/ difficulties with the the Contractor/ suspension of works etc.

Support Measure Preparation Fund / Reimbursement Request No. 1

Final Balance (only to be filled in in the reimbursement request for Support Measures for which Switzerland reimburses advance payments)

Maximum Swiss contribution according to the Support Measure Agreement	64,950	CHF
Swiss reimbursements received previous periods		CHF
Interest earned due to the advance payments on bank accounts of Project Operators or Programme Operators		CHF
In the case of Programmes, any funds reimbursed from Programme Component Operators to Programme Operators that have not been reallocated to other Programme Components or refunded to Switzerland (indicate only the Swiss share)		CHF
Cumulative Swiss contribution the Support Measure		CHF
Final balance to be reimbursed in the final reporting period		CHF

Final Balance Page 9

Deckblatt Rechnung E-Billing / Coversheet Invoice E-Billing

Buchungsinformationen / Booking information	
Referenz-Nummer / Reference Number	
Projektnummer / Support Measure Identification Code	7F-10899.01.
Kreditorennummer / Creditor Number	
Name des Kreditors / Creditor's name	
Strasse / Street	
PLZ, Ort / Zip code and place	
Währung / Currency:	CHF
Betrag / Reimbursement requested from Switzerland	48,588.29
Aufteilung nach Programmkomponente / Breakdown by programme component	
Zahladresse / Account details	
Kontoinhaber / bank account holder (if different from creditor name)	Ministry of Finance of the Republic of Estonia
IBAN-Nr.:	EE891010220034796011
SWIFT:	EEUHEE2X

2550081357 SEB, Tornimäe 2, 15010 Tallinn, Estonia

Referenz-Nummer / Reference Number
Bankbezeichnung / Name and address of the bank